



Akshay Punjabi

Phone - 9372810641

Email - akshaypunjabi10@gmail.com

Date of Birth - 31/07/2002

Address - Happy Home Residency A - Wing / Flat - 901, Unique Garden, Laxmi Park, Kanakiya Road, Mira Road (E)

Pin -401107.

To secure a challenging position in a reputable organization to expand my learning knowledge and skills .

Educational Background

- Completed Bachelor of Management Studies (BMS) specialisation in Marketing from MMK college (Shrimati Mithibai motiram Kundnani College of Commerce & Economics) in 2023
- Completed HSC in 2020 from Jai hind college.
- Completed SSC in 2018 from ST Paul's High school.

Skills & Proficiencies

- Ms-Office
- Teamwork Skills
- Active listener / Thinker
- Creativity
- Templates designs

language

- English
- Hindi
- Sindhi

Volunteer Work

- Certification for Contribution to "CONVOCATION CEREMONG" and Executive volunteer.
- Certification for Outstanding Contribution To "HOJAMALA" 2019/2021.

Work Experience

Internship - Younity Community LLP

Job Roles:-

Marketing & Sales

- Generating Sustainable revenue System
- Social Media Marketing.
- Business Development and Research.
- Brand Growth & Expansion.

Internship - Greenwich Meridian Logistics

Job Roles :-

- Sales and Documatation (trainee) Full - time
- 2 Months duration
- Follow-up / Back office

Jet freight logistics

Job Role:-

Sales Executive - Air freight

4 Months duration

Certifications

- Certification of MS-CIT In The Year 2018.
- Certification Of Achievement for "Marketing Management" – Score Obtained- 72.73%, 2021
- Certification for "Complete Beginners Course to Master Microsoft Excel", 2021.
- Certification for "Complete Guide For Effective Business Communication", 2021.
- Certification of "Google Digital Unlocked for the Successful completion of the fundamentals Of Digital Marketing" exam on 01/07/2021.
- Certification of "UpGrade for the Successful completed course on Ultimate Guide To Email Marketing" on 02/08/2021.
- Certification of "Upgrad for the Successful completed the course on Consumer behaviour" on 24/04/2022.
- Certification of "Upgrad for the Successful completed the course on Advertising" on 26/04/2022.
- Certification of "Upgrad for the Successful completed the course on Getting Influencer Marketing Rigths" on 20/4/2022.

Extra-Cirricular Activities

- Certification of "HAPPY HOME RESIDENCY PREMIER LEAGUE" with winner of Medal / trophy..
- Tournament of Mira Road / Mira- Bhayandar Participation